



**first  
national**  
REAL ESTATE

Andrew McGrath

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## NOTICE TO VACATE

Vacating \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Tenant's Name \_\_\_\_\_

PROPERTY \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Email: \_\_\_\_\_

Forwarding Address \_\_\_\_\_

Vacate inspection Arrangements

I/we understand & acknowledge that under section 23.5 of the lease, it is required that I permit access to the property for the purposes of showing it to prospective tenants. In this regard, access can be arranged by contacting me/us on:

Inspection Arrangements:  Ring Before Inspection  Use Office Key

Other \_\_\_\_\_

### TO BE COMPLETED BY OUTGOING TENANT

I, \_\_\_\_\_ hereby give the required \_\_\_\_\_ days notice of intention to vacate the abovementioned property. I will vacate the property on \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

I am aware that I am responsible for the rent up until the end of this notice / my current tenancy agreement or until a lease is commenced by a new suitable tenant. I am aware of the costs involved should I be breaking my current tenancy agreement

SIGNED \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

SIGNED \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_